



GOA BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION
(A Corporate Statutory Body Constituted by an Act of the State Legislature)

ALTO BETIM – GOA 403 521

Website: www.gbshse.gov.in email: sec-gbshse.goa @nic.in Phone (0832) 2417593

GBSHSE/CERT-CELL/2025/

Date: 24/07/2025

CIRCULAR NO:- 48

To,
The Heads of all recognized Secondary
and Higher Secondary Schools under
the jurisdiction of this Board.

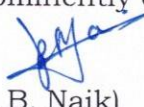
Sub : Revision of fees for the processing applications for Rectification cases /
Duplicate cases / Miscellaneous & Verification cases of SSC / HSSC.

Sir / Madam,

All Heads of Secondary and Higher Secondary Schools under the jurisdiction of this Board are hereby informed that the revised fee structure for processing of applications related to Rectification, Issuance of Duplicate Documents, Miscellaneous Certificates, and Document Verification for SSC / HSSC is as follows:

Sr. No.	Category	Approved Rates
1	Rectification –During 1 st Year of issuance	₹ 300/- per document
2	Rectification – Cases within 5 years of issuance	₹ 600 per document
3	Rectification – Cases after 5 years of issuance	₹ 600 per document + ₹ 200 per subsequent year
4	Miscellaneous certificate	₹ 500 per document
5	Verification of document	₹ 500 per document
6	Duplicate Marksheet (after 08 days)	₹ 400 per document + ₹ 100 per year (search fees)
7	Duplicate Marksheet (same day)	₹ 1200 per document + ₹ 100 per year (search fees)
8	Duplicate Passing Certificate (after 08 days)	₹ 400 per document + ₹ 100 per year (search fees)
9	Duplicate Passing Certificate (same day)	₹ 1500 per document + ₹ 100 per year (search fees)
10	Duplicate Passing Certificate - cum marksheet (after 08 days)	₹ 400 per document + ₹ 100 per year (search fees)
11	Duplicate Passing Certificate - cum marksheet (same day)	₹ 1600 per document + ₹ 100 per year (search fees)

All schools are requested to take note of the revised fees and bring the contents of this circular to the notice of all concerned. Further, the circular may be displayed prominently on the school notice board for general information.


(V. B. Naik)
Secretary

Copy forwarded with compliments to:-

1. All the members of Goa Board of Secondary & Higher Secondary Education, Alto Betim.
2. The Director of Education, Alto Betim.
3. The Director, SCERT, Alto Betim Goa.
4. All Dy. Director of Education, North / South / Central Educational Zone.
5. All Section Heads of this Office.
6. Guard File.