



GOA BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION
(A Corporate Statutory Body constituted by an Act of the State Legislature)

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GBSHSE/I.T./CIRCULAR/2024/

Date: 22/07/2024

MOST IMPORTANT

Circular No. **47**

To,
The Heads of all recognized
Secondary and Higher Secondary Schools
Within the jurisdiction of this Board.

Sub: Regarding updation of students status of Class IX/XI Registered in the
Academic year 2023-2024

Sir/Madam,

With reference to the above cited subject, it is informed that all the heads of the institution are hereby request to update status of the students registered in the academic year 2023-24 for Class IX/XI. The steps for updation of status are as follow.

1. The institute shall visit <https://service1.gbshse.in/#/home> and login using their school Index and Password. (Illustration I shown herebelow)

 Log In

☐ Candidate Login ☒ School Login

Username

07.03

Password

.....

Security Pin

RMikS



Enter Security Pin

Enter Above Captcha

Login

2. After successful login , the institute shall click on “Click Here for 9th” as shown below.



Click Here for 9th

Click Here for 10th

3. A menu bar as shown below will appear , the institute shall click on “Update Candidate Status”

HomeDashboardCreate Candidate LoginsCandidates Info▼Update Candidate StatusPayme

Last Dates

Last Date of Student Registration31/10/2023Last Date of submission for School31/10/2023

9th Student Registration

140

New

Payment Status

Payment Status Data is not available.

4. Following screen will appear in the browser.

HomeDashboardCreate Candidate LoginsCandidates Info▼Update

Student StatusRegistration Status

Update

Update Candidate Status

	Roll no	Division	Student Name	Gender	Student Regist	Reg
☐	Q Roll No	Q Division	Q Student Name	Q Gender	Q student status	Q Regist
☐	42	C	Vignesh Chandan Naik	Male		New
☐	41	C	Tejas Rama Pandhare	Male		New
☐	40	C	Shudit Vijaykant Gurav	Male		New
☐	39	C	Shubham Sanjay Gaonkar	Male		New

5. Radio button against “Student Status” may be selected.

HomeDashboardCreate Candidate LoginsCandidates Info▼Update Candid

Student StatusRegistration Status

Select

Update

Update Candidate Status

	Roll no	Division	Student Name	Gender	Student Regist	Regist Stat
☐	Q Roll No	Q Division	Q Student Name	Q Gender	Q student status	Q Registration St
☐	42	C	Vignesh Chandan Naik	Male		New
☐	41	C	Tejas Rama Pandhare	Male		New
☐	40	C	Shudit Vijaykant Gurav	Male		New

6. Click on “Drop down menu” to select appropriate option as shown below



Promoted	Promoted to next higher class in the same school
Detained	Candidate is un-successful and will repeat in the same class and school
Promoted and Left	Promoted to next higher class but has left the school
Detained & Left	Candidate is un-successful and has left the school

HomeDashboardCreate Candidate LoginsCandidates Info▼Update

Student Status

Registration Status

Select

Promoted

Detained

Promoted And Left

Detained And Left

Update

te Candidate Status

Roll no	Division	Student Name	Gender	Student Regist	Reg
Q Roll No	Q Division	Q Student Name	Q Gender	Q student status	Q Regis
42	C	Vignesh Chandan Naik	Male		New
41	C	Tejas Rama Pandhare	Male		New
40	C	Shudit Vijaykant Gurav	Male		New

7. Select candidate(s) to mark the status as shown in the dropdown.(as shown herebelow)

HomeDashboardCreate Candidate LoginsCandidates Info▼Update Candida

Student Status

Registration Status

Detained

Update

Update Candidate Status

	Roll no	Division	Student Name	Gender	Student Regist	Regist Statu
☐	Q 32	Q Division	Q Student Name	Q Gender	Q student status	Q Registration Sta
☐	32	C	Krutarth Rajaram Patil	Male		New
☐	32	B	Aryan Premanand Naik	Male		New
☒	32	A	Nimish Mahesh Naik	Male	Detained	New

8. By default status of the student will be treated as “PROMOTED”, hence all the institutes are hereby advised to complete updating of student status by 31st July 2024.
9. In case of any difficulties the institute is advised to write below mentioned email. An email must contain school Index, Student Roll No and Division. A screen shot of the error will be highly appreciated.

a. For SSC : gbshse.ssc.query@gmail.com

b. For HSSC : gbshse.hssc.query@gmail.com

The same is to be brought to the notice of all concerned.



(Vidhyadatta B. Naik)
Secretary