

GOA BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION



(A Corporate statutory Body Constituted by an Act of the State Legislature)
ALTO BETIM, BARDEZ-GOA, 403 521.

Website www.gbshse.gov.in email: sec-gbshse-go@nic.in Phone (0832) 2417593

GBSHSE/I.T./CIRCULAR /2020

Date :- 14.02.2020

MOST IMPORTANT

CIRCULAR NO : 7

To,

The Heads of all recognized
Secondary and Higher Secondary Schools
Within the jurisdiction of this Board.

Sub: Regarding online submission of Subject-wise Internal school
Assessment Marks, Grades & Vocational Continuous Evaluation Sheet &
Grades (Subject-wise) of Class X/XII for the Academic year 2019-20.

Sir/Madam

With reference to the above cited subject, it is informed that the online service
for feeding of Students Marks is operational on www.gbshse.gov.in-->[Online
System For Student Information](#).

Yours faithfully,

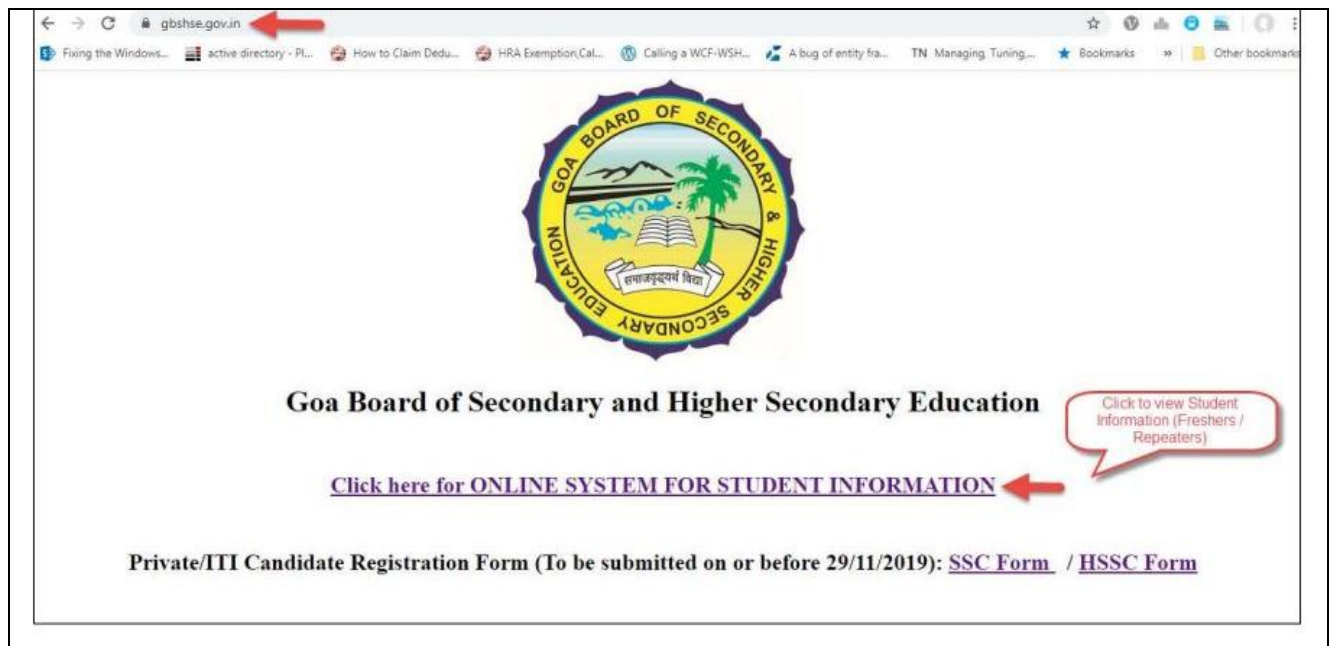
Sd/-
(Bhagirath G. Shetye)
Secretary

Copy to:

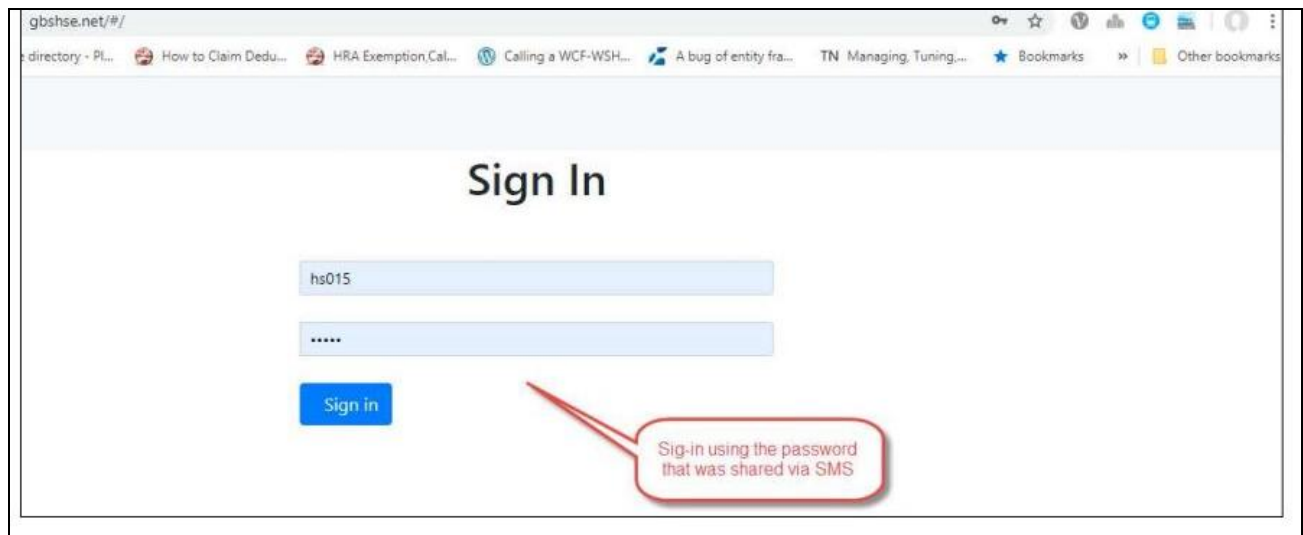
1. All section Heads of this office.
2. Office file.
3. Guard file.

Manual for Uploading Student Marks:

Open Goa Board Website



Login into the Site:



Click on Internal Marks.

Home You are logged in as hs001 [Logout](#)

Total candidates **197** Science **25** Arts **95** Vocational **31** Bulk Photo upload [Choose Files](#) No file chosen [Files uploaded: 0](#)

Search..... Select advice no. ▼ [Show advice note](#)

Internal Marks [Arts Hall Ticket](#) [Science Hall Ticket](#) [Commerce Hall Ticket](#) [Vocational Hall Ticket](#) [Candidate list](#)

☐	Enrollment Code	Type	First Name	Middle Name	Last Name	Gender	Stream	Course	Division
☐	202037299	Repeater Exempted	AKSHADA	ASHOK	VELIP	Female	H.S.S.C Arts	-	
☐	202037312	Repeater Exempted	FALITA	SURESH	GAONKAR	Female	H.S.S.C Arts	-	
☐	202037313	Repeater Exempted	JAYESH	NARAYAN	VELIP	Male	H.S.S.C Arts	-	
☐	202037603	Repeater Exempted	MAYUR	GANESH	RAO	Male	H.S.S.C Sci	-	
☐	202037310	Repeater Exempted	NIGITA	VITHOBA	GAONKAR	Female	H.S.S.C Arts	-	
☐	202037300	Repeater Exempted	RAHUL	BHARAT	VAGHARI	Male	H.S.S.C Com	-	
☐	202037301	Repeater Exempted	SUSHANT	SAANUTU	VELIP	Male	H.S.S.C Arts	-	
☐	202037306	Repeater Exempted	TANVI	DILIP	NAIK	Female	H.S.S.C Sci	-	

Select the Subject from the Drop-down.

Internal Marks ✕

Choose subject & download excel template

Select the Subject

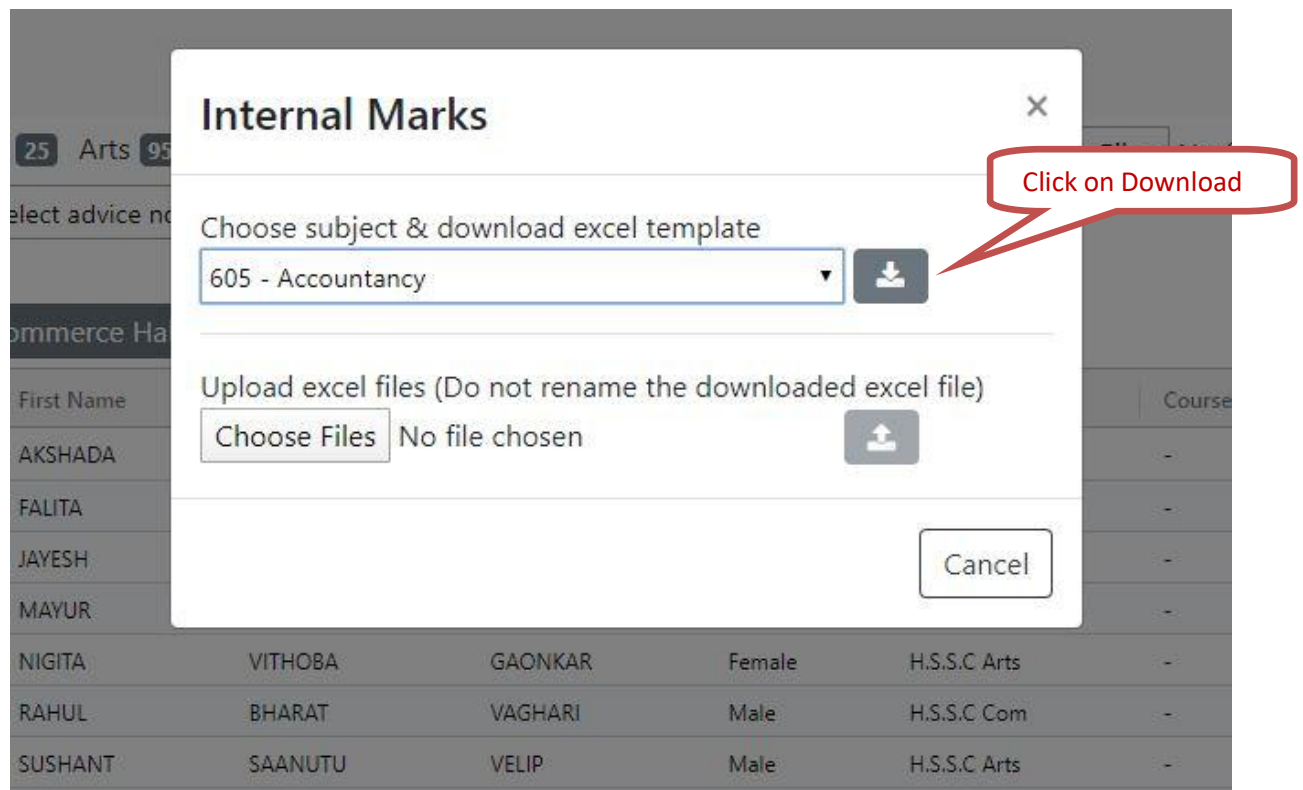
Upload excel files (Do not rename the downloaded excel file)

[Choose Files](#) No file chosen [Files uploaded: 0](#)

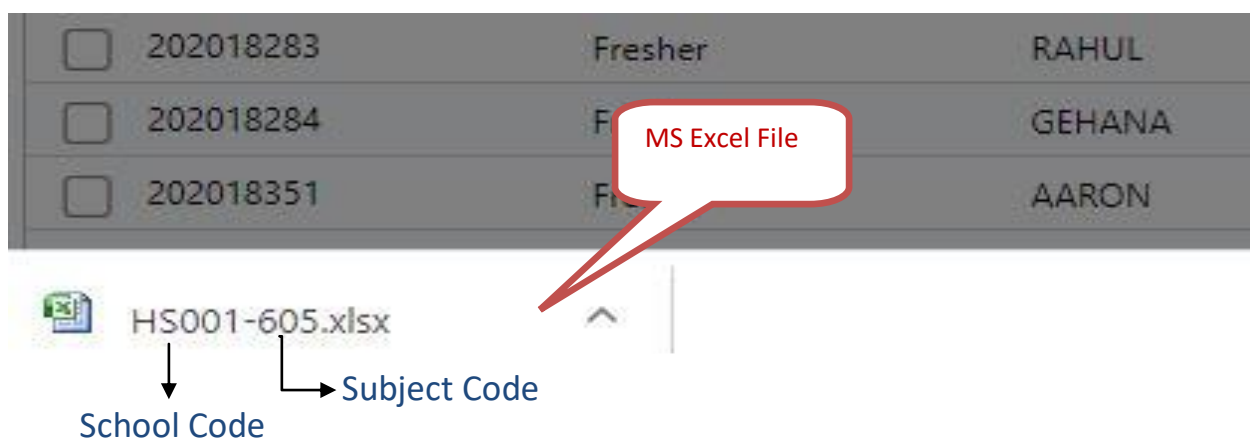
[Cancel](#)

First Name	Middle Name	Last Name	Gender	Course	Division
KUSHALI		GOES	Female	S.S.C	-
REGINA		PEREIRA	Female	S.S.C	-
ADITI		GUNDAD	Male	S.S.C	-
AJAY ALIAS SAG		KALANGUTKAR	Male	S.S.C	-
ALIDA		HALARNKAR	Female	S.S.C	-
ANGEL					
AVINASH	SHIVAYOGEPPA				
DEEP	SANDEEP				
ESHITA	SIDDHARTH				

Once you have selected the Subject, Click on the download button.



On-click of download, an excel file will be downloaded, to which the marks are to be Entered.



X & XII General Subjects:

INTERNAL MARKS							
INSTRUCTIONS: Enter the Values only in Fields Marked in Yellow Colour. The Marks should be AVERAGE of 1st Formative , 2nd Formative and Assignment /Projects							
				EDITABLE COLUMNS			
				READ ONLY COLUMNS			
Enrollment Code	School Index	Subject Code	Seat Number	Student Name	Div.(Stream)	RollNo	Avg. Marks(Max20)
202018196	HS001	ENG I	50835	ADRIK FERNANDES	A (A)	1	18
202018197	HS001	ENG I	50836	ALRICH BARRETO	A (A)	2	
202018207	HS001	ENG I	50832	DAYESH UDAY NAIK	A (A)	3	
202018210	HS001	ENG I	50837	JANIFA MERSY	A (A)	4	
202018211	HS001	ENG I	50838	JORDY FERNANDES	A (A)	5	
202018217	HS001	ENG I	50834	KIMARLY ALINA BARETTO	A (A)	6	
202018234	HS001	ENG I	50839	PLEMA FATIMA PEREIRA	A (A)	7	

Please Enter Average Marks
Enter Marks Between 0 to Max(20) of Average Marks

X & XII General Internal Practical Marks Template:

INTERNAL MARKS								
INSTRUCTIONS: Enter the Values only in Fields Marked in Yellow Colour. The Marks should be AVERAGE of 1st Formative , 2nd Formative and Assignment /Projects								
				EDITABLE COLUMNS				
				READ ONLY COLUMNS				
Enrollment Code	School Index	Subject Code	Seat Number	Student Name	Div.(Stream)	RollNo	Avg. Marks (Max15)	Prac. Marks(Max 5)
202017209	11.35	GenSci(E)		Aman Krishna Naik	A	3		
202033896	11.35	GenSci(E)		Mansi Hanumant Vernekar	A	18		
202017241	11.35	GenSci(E)		Laxmi Subhash Kambali	B	10		
202017247	11.35	GenSci(E)		Namisha Nitin Borkar	B	12		
202017224	11.35	GenSci(E)		Dishank Devanand Naik	C	8		
202017235	11.35	GenSci(E)		Jay Ramdas Naik	C	12		
202017256	11.35	GenSci(E)		Pooja Satish Chopdekar	C	19		
202033902	11.35	GenSci(E)		Vaibhavi Nandu Bandodkar	C	36		

Please Enter Marks
Enter Marks Between 0 to Max(15) of Average Marks

XII Vocational Subjects with Practical marks 30.

CONTINUOUS EVALUATION MARKS							
INSTRUCTIONS: Enter the Values only in Fields Marked in Yellow Colour.							
				→ EDITABLE COLUMNS			
				→ READ ONLY COLUMNS			
Enrollment Code	School Index	Subject Code	Seat Number	Student Name	Div.(Stream)	RollNo	Final Marks (30)
202018351	HS001	Eng CS	51327	AARON FERNANDES	A (V)	1	
202018355	HS001	Eng CS	51318	AMISHA DATTARAM KANAKONKAR	A (V)	1	
202018352	HS001	Eng CS	51328	AKASH KUMAR VISHWAKARMA	A (V)	2	
202018357	HS001	Eng CS	51319	ANITA PRAJAPATI	A (V)	2	
202018358	HS001	Eng CS	51320	ANUJA KRISHNA MUDGULKAR	A (V)	3	
202018353	HS001	Eng CS	51329	AKHIL SUHAS RAIKAR	A (V)	3	
202018354	HS001	Eng CS	51330	ALLOYED PEREIRA	A (V)	4	

Please Enter Marks Between Min(0) to Max(30) of Final Marks

XII Vocational all Subjects with Practical marks 100.

CONTINUOUS EVALUATION MARKS							
INSTRUCTIONS: Enter the Values only in Fields Marked in Yellow Colour.							
				→ EDITABLE COLUMNS			
				→ READ ONLY COLUMNS			
Enrollment Code	School Index	Subject Code	Seat Number	Student Name	Div.(Stream)	RollNo	Final Marks (100)
202018355	HS001	CI.CON.	51318	AMISHA DATTARAM KANAKONKAR	A (V)	1	
202018357	HS001	CI.CON.	51319	ANITA PRAJAPATI	A (V)	2	
202018358	HS001	CI.CON.	51320	ANUJA KRISHNA MUDGULKAR	A (V)	3	
202018359	HS001	CI.CON.	51321	ANVESHA ELVIRA PEREIRA	A (V)	4	
202018365	HS001	CI.CON.	51322	GLENISHA JOLITA D'SA	A (V)	5	
202018368	HS001	CI.CON.	51323	MELLONY FERNANDES	A (V)	6	
202018371	HS001	CI.CON.	51324	PRIYA MELECIA FERNANDES	A (V)	7	
202018372	HS001	CI.CON.	51325	REA COSTA	A (V)	8	
202018379	HS001	CI.CON.	51326	VANDANA ULHAS VELIP	A (V)	9	

Please Enter Marks Between Min(0) to Max(100) of Final Marks

X & XII Pre Vocational Subject Template:

INTERNAL MARKS								
INSTRUCTIONS: Enter the Values only in Fields Marked in Yellow Colour The Marks should be AVERAGE of 1st Formative , 2nd Formative and Assignment /Projects								
			EDITABLE COLUMNS					
			READ ONLY COLUMNS					
Enrollment Code	School Index	Subject Code	Seat Number	Student Name	Div.(Stream)	RollNo	Avg. Marks (10)	Practical Marks(10)
202017209	11.35	B Cook-E		Aman Krishna Naik	A	3		
202017241	11.35	B Cook-E		Laxmi Subhash Kambali	B	10		
202017247	11.35	B Cook-E		Namisha Nitin Borkar	B	12		
202017224	11.35	B Cook-E		Dishank Devanand Naik	C	8		
202017235	11.35	B Cook-E		Jay Ramdas Naik	C	12		

Please Enter Average Marks
Enter Marks Between 0 to Max (10) of Average Marks

XII NSQF Subjects:

INSTRUCTIONS: Enter the Values only in Fields Marked in Yellow Colour.									
			EDITABLE COLUMNS						
			READ ONLY COLUMNS						
Enrollment Code	School Index	Subject Code	Seat Number	Student Name	Div.(Stream)	RollNo	Theory Internal(10)	Prac. Internal(20)	Prac. External (30)
202018207	HS001	IT/ITES	50832	DAYESH UDAY NAIK	A (A)	3			
202018251	HS001	IT/ITES	50833	RATIK VITHAL NAIK	A (A)	9			
202018302	HS001	IT/ITES	51040	SIYA SUBHASH NANDGADKAR	A (C)	3			
202018284	HS001	IT/ITES	51101	GEHANA TULSHIDAS VARTY	A (C)	7			
202018290	HS001	IT/ITES	51102	MANJUNATH YALLAPPA BHANDIWADDAR	A (C)	10			

Please Enter Marks
Enter Marks Between 0 to Max (10) of Theory Internal Marks

Grades for School Assessment Subjects:

GRADES FOR SCHOOL ASSESSMENT SUBJECT							
INSTRUCTIONS: Enter the Grades only in Fields Marked in Yellow Colour.							
				→ EDITABLE COLUMNS			
				→ READ ONLY COLUMNS			
Enrollment Code	School Index	Subject Code	Seat Number	Student Name	Div.(Stream)	RollNo	Grades
202000002	01.01	Inf&Cm.Teh		ANGAJ SHRIKANT CHODANKAR	A	1	
202000004	01.01	Inf&Cm.Teh		ANISH YESHWANT GAONKAR	A	2	
202000003	01.01	Inf&Cm.Teh		ANISH PUNDALIK MALDAR	A	3	
202000006	01.01	Inf&Cm.Teh		ANTHONY BAPTIST FERNANDES	A	4	
202000008	01.01	Inf&Cm.Teh		ARYAN DINESH DESSAI	A	5	
202000009	01.01	Inf&Cm.Teh		AVINASH ANTHONY FERNANDES	A	6	
202000013	01.01	Inf&Cm.Teh		BHAGYESH BHIKAJI NAIK	A	7	
202000014	01.01	Inf&Cm.Teh		BROLIN MAURICE PONTES	A	8	

GRADES FOR SCHOOL ASSESSMENT SUBJECT							
INSTRUCTIONS: Enter the Grades only in Fields Marked in Yellow Colour.							
				→ EDITABLE COLUMNS			
				→ READ ONLY COLUMNS			
Enrollment Code	School Index	Subject Code	Seat Number	Student Name	Div.(Stream)	RollNo	Grades
202000163	01.05	Thetr.Art		AYUSH NANDEEP KERKAR	A	5	
202000167	01.05	Thetr.Art		CHRISTIE MICHAEL FERNANDES	A	6	
202000196	01.05	Thetr.Art		MANJESH MARUTI GOVEKAR	A	12	
202000205	01.05	Thetr.Art		MRUNAL BABAN GHATGE	A	15	
202000246	01.05	Thetr.Art		SAMEEN SUSHANT DURBHATKAR	A	26	
202000251	01.05	Thetr.Art		SANJANA RAJESH MANDREKAR	A	27	
202000252	01.05	Thetr.Art		SANNAVI SAMIR SHIRODKAR	A	28	
202000259	01.05	Thetr.Art		SHIVAM KISSAN MISHAL	A	30	

- After Entering all the marks in MS Excel File, you are required to save and keep the file ready for upload.

Uploading of the file.

Internal Marks

Choose subject & download excel template

Upload excel files (Do not rename the downloaded excel file)

Choose Files No file chosen

Step 1 - Browse

Step 2 - Upload

Cancel

First Name	Course
KUSHALI	-
REGINA	-
ADITI	-
AJAY ALIAS SAG	-
ALIDA	GOES Female S.S.C -
ANGEL	PEREIRA Female S.S.C -
AVINASH	SHIVAYOGEPPA GUNDAD Male S.S.C -
DEEP	SANDEEP KALANGUTKAR Male S.S.C -
ESHITA	SIDDHARTH HALARNKAR Female S.S.C -

To Upload the file you need to Browse and select the file, and then click on the Upload button.

The MS Excel files are to be uploaded one at a time.

The file that are downloaded must not be renamed.