

GOA BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION
(A Corporate statutory Body Constituted by an Act of the State Legislature)
ALTO BETIM, BARDEZ-GOA, 403 521.



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No.: GBSHSE/SSC/Internal Marks/2026/~~9126~~

Date: 10th April 2026

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CIRCULAR NO. 19

To,
The Heads of all Secondary Schools (SSC)
Under the jurisdiction of this Board

Subject: Verification and Uploading of Internal Marks – SSC Examination 2026

Sir/Madam,

All Heads of Institutions (SSC) are hereby directed to download the relevant report from the Goa Board portal and verify the status of the uploading of internal marks.

In the event that the internal marks have not been uploaded, you are hereby instructed to ensure that the same are duly uploaded on the Goa Board portal on or before **17th April 2026**, without fail.

It is further informed that, in respect of **Skill-Based Subjects**:

- In case of **Skill-Based subjects**, i.e., **IDA positioned at Sr. No.7 and Art Education positioned at Sr. No. 10**, the entire marks (*Internal – 30 marks, Practical – 40 marks, and Theory – 30 marks; Total – 100 marks*) shall be uploaded under **Internal Marks only**.
- Where the **theory examination is conducted by the Board**, namely **Physical Education only** (*Internal – 30 marks + Practical – 40 marks; Total – 70 marks*) shall be uploaded under **Internal Marks**.
- In respect of **NSQF subjects**, internal marks out of **20 marks** shall be uploaded by the school, whereas the practical marks shall be uploaded directly by this office.
- In case of CWSN students the theory examination marks conducted by the school must be submitted to the Boards office on or before **15th April, 2026**.

In respect of **Science practical marks**, if the message “**No Record Found**” is displayed, it shall be treated as confirmation that the marks have already been uploaded. However, if the Excel file is downloaded without marks, it shall be construed that the marks have not been uploaded, and the same shall be uploaded afresh through the portal.

In case the marks have not been uploaded in the aforesaid manner, the same shall be re-uploaded correctly through the portal.

Procedure for verification of uploaded marks:

- Name of the Website: *service1.gbshse.in*
- Login using the School Index Number
- Click on "10th"
- Select the "Bulk Import" option
- Select the "Import Internal Marks" option
- Click on "Export to Report"
- A CSV file shall be downloaded with the name *internalmarksreport.csv*

It may be noted that practical marks shall not be reflected in the report.

It is hereby directed that the name and date of birth entered in the form shall be verified and ensured to be in strict conformity with the entries recorded in the School General Register. In case of any discrepancy, the same shall be intimated in writing to this office for necessary rectification.

Further, it is directed that the sports marks pertaining to the events conducted till date shall be uploaded, with immediate effect, through the designated portal.

Yours faithfully,


(V.B. Naik)
Secretary